



Dear Client,

Your time is very important to me, and respectfully, I would appreciate that you equally respect mine. Below is our appointment policy.

1. One 30 minutes consultation visit is free of charge upon request. A 72-hour notice is required to reschedule a consultation appointment. If you fail to cancel/reschedule this appointment within this time frame, a non-refundable \$50 prepaid deposit is required to schedule another consultation. A \$50 deposit could be applied toward any procedure of choice if you choose to get it done.
2. The Shop doesn't make appointment remainder, it is the client's sole responsibility to plan accordingly for the scheduled appointments or cancellations or rescheduling. If an unforeseen event causes the shop to cancel your appointment, we will contact you as soon as possible.
3. One of the shop policies is that we take our time with our clients, on leu of that, our appointment times are approximately. We could take 30 minutes before, after or on time. We will keep you inform of our progress soon as possible. However, your punctuality is appreciated.
4. If for any unforeseen event you are running late to your appointment, please let us know soon as you can. We will do whatever is possible to accommodate you. However, if you are running more than 30 minutes late, and if we have an appointment/commitment ahead of you, we find our self in the need to re-schedule your appointment and fees may apply according to this policy.
5. Due to Covid -19 restriction and State guidelines, companions other than the client getting the procedure done **are not allow** in the appointment(s).
6. After the consultation, please fill out indicated forms, they are available on our website www.orchidspmstudio.com . Please complete them and send them via email at orchidspmstudio@gmail.com or mail it to: Orchids PMU Studio, 1 Old Wolfe Rd. Suite 208, Budd Lake NJ 07828 before booking your appointment. Clients will never and should never be pressured to schedule a procedure; **In fact, all procedures should be carefully considered before scheduling them.**
7. To reserve an appointment for a procedure, a deposit of 20% is required. This can be done by PayPal, check or cash. The deposit will be applied toward the cost of the procedure.
8. **Pregnant or nursing women** will not be considered for cosmetic tattooing, Please revisits after this stage is over. Anyone **under the age of 18 must have writing permission from a parent or guardian and must be accompanied by them at the time and during of the procedure.**
9. If an appointment must be rescheduled, a **72-hour notice is required** in order to fill the opening in the schedule. The deposit will be applied toward the rescheduled appointment. However, if you fail to reschedule and not come at your appointed time, **the deposit will not be refunded or reapplied** and the full price of the procedure will be due with another deposit. Please understand that we reserved about 3 hour for you and I need sufficient notice to fill my schedule.
10. The first visit of the *process* is the **Saturation** visit. The following visit is known as the **Focus** visit. As the names imply, the Saturation visit accomplishes the basic design and color saturation, and the Focus visit addresses perfection by focusing on balance, symmetry and detail of the healed result. There is no charge for the Focus visits

as long as they are *completed within 35 to 50 days* of the *previous* visit. **(this may not apply with a promotion)**

11. A cancellation/rescheduling of a Focus visit is required 72 hours in advance. If you fail to reschedule and not show at your appointed time, the complimentary Focus visit is forfeited and a charge of \$150 per follow up procedure will be required.
12. A **Color Assessment** appointment should be scheduled at the end of the first year (this time may vary, everyone skin color retention is different) and if a **Touch-Up** is needed, the charge is \$375 per procedure. If, at the first-year assessment, the touch-up is determined unnecessary, the charge for the second-year touch-up is \$475. (this amount is approximately; it can change with inflation at that current time) The length of time one waits in between touch-up visits will determine the fees. After 30 month a full price will apply.
13. All color fades and your cosmetic tattoo will require maintenance. The amount of fading depends on several variables including medications and topical treatments, salt from ocean's water, chlorine from spas and pools but is primarily due to sun (ultra-violet) exposure; therefore, measures should be taken to protect your permanent cosmetics from the sun.
14. Payment in full is require at the time of the procedure. Form of payment is cash or check (any returned check has a \$40 extra fee) We accept credit card payment with a 3% transaction fee.

I, the undersigned, received these appointment policies in written from Orchids PMU Studio LLC, I have read them and understand that by signing it I'm complete agreement of its terms.

Name: _____

Signature: _____

Date: _____